

Hello to All you Wonderful CISVers

Trusting that the past few months have been good to you. For many of us it was an opportunity to get recharged in the CISV spirit in Austria, a time to spend with family and friends or a time to as they say 'to vegg'. I also hope that the month of July saw the start of many successful Interchanges. In my own chapter when I hear the stories of returning delegates I realize that all the hard work we put into making an Interchange happen is well worth our efforts.

BUT

Now as we are all aware a new CISV Year starts and along with that the organization of new Interchanges starting in 2001. I sincerely hope that you and your LICs will find enjoyment in organizing the ICs for your children. And also that when needed you find the wisdom of Solomon to resolve the problems that always seem to come up - may they be far and few between. When these problems arise we should always keep in mind the CISV spirit of friendship & compromise and the joy that our children will have from participating in an Interchange.

At this years IBM I met many of you for the first time and let me say the pleasure was all mine. It is one thing to 'converse' with you using email but it is great knowing the face that reads the email.

To others that I have know from before - what can I say except that it is always wonderful to see you again. Again, it was my pleasure in getting to know some of you better than I knew you before.

And to those that I do not know or have not met I hope that one day we will personally get to know each other.

And to those that are new NICs - welcome to our global IC family. I hope that your new position turns out to be all that you expect and hope for.

No matter what stage our acquaintance or friendship is at, I know we will all work together in harmony to achieve our end result of having successful Interchanges. Peace & Happiness to all.

This News Letter will include the following:

1. New NIC & LIC Address List
2. Year 2001 IC Matches
3. Report on Workshop at IBM
4. IO Wants Report Forms
5. Interchange Evaluations
6. Web Sites / Humour / Fun

1. NEW NIC & LIC ADDRESS LIST

Attached is the new list which is written in MS Word6.0 instead of the previously issued MS Excel version. The list is formatted for 8 1/2 x 11 inch paper, so I hope that the headings are not lost to those using A4 paper.

Please review the names and address specific to your country and advise of any errors or omissions.

2. YEAR 2001 INTERCHANGE MATCHES

Hopefully by now all of you will have received the Final matches from the IBM for Interchanges starting in the year 2001. If not, you can obtain them from either your IBM Trustee, your National Secretary or by contacting the IIC at BBL4pines@golden.net

For those countries with multiple ICs, the ICs should now be distributed to your various chapters & LICs.

Within the next month, if your LICs have not done so already, they should be making contact with the partner chapter and agreeing that they will USE THEIR BEST EFFORTS to establish an interchange. A form that you can use is attached. In some countries the form is called an agreement but I prefer to call it an 'Intent to Interchange'. Signing of this form merely says that the two chapters have made contact with each other and that they intent to use their best efforts to effect an interchange. By November 1 they do not need to have a delegation formed, and, they do not need to have the leaders in place. THE FORM OUTLINES YOUR GOALS FOR THE INTERCHANGE and set out some of the basic parameters.

Please convey this information to your LICs and feel free to use the attached form if you do not have one already. Also attached to this email is an "Interchange Checklist for Communication between chapters before NOVEMBER 1 of the First Phase of the Interchange" which you may wish to also send to the LICs. You may of course alter any of the attachments to suit your countries specific needs.

One thing that your LICs will have to advise you of before NOVEMBER 1 is if they intend to proceed with their Interchange. In 99% of the cases the matches were agreed to before or during the IBM, therefore by November 1 all matches should have the intent to proceed.

Please advise IO (and only IO) by NOVEMBER 1 if you intend to proceed with the Interchanges you were assigned from the IBM. If we do not hear from you by November 1 by default we will presume that your Interchange will take place.

Please advise IO and myself , by NOVEMBER 1, if you DO NOT INTENT TO PROCEED with the Interchange from the IBM. In your communication, please include a detailed explanation of why you do not wish to proceed with the IC.

Reasons that you should not accept from your LICs are:

- I do not have enough delegates
- I do not have a leader
- I do not like the chapter I am matched with

If you have been canceled by a partner chapter please contact me for the most up to date 'Open List' of available Interchanges. The earlier we start to find your canceled chapter an new match, the better.

3. REPORT ON WORKSHOP AT IBM

Members of the International Interchange Committee presented an Interchange Workshop at the IBM in Austria from August 7 to 9, 2000. Our thanks go to the Leadership Training Committee for their presentation on Leadership Training.

The Workshop had 25 attendees from 16 countries (Austria Finland Indonesia USA Sweden Denmark Iceland Japan Lebanon Canada Egypt Israel Norway Germany Italy Brazil) and was aimed primarily to the National Interchange Co ordinators (NIC) .

The topics of presentation and discussion were:

I. Communication

II. How to Motivate IC Participants

III. Components of a Successful Interchange IV. Risk Management in

Interchanges V. Recruitment and Retention VI. Educational content in

Interchanges VII. Mini Camps in Interchanges VIII. Changes to the IC Guide IX.

Forms, Forms, Forms X. Leadership Training and Parent Education XI.

Evaluations

An evaluation of the Workshop was done by the participants at its conclusion, which showed that the Workshop was well received and that there was a need for the Workshop. Some of the comments were as follows:

A. Some topics should have been discussed more deeply B. Topics which were of particular interest to the participants were Risk Management, Mini Camps, Family Training and recruitment of Leaders C. Topics that could have required more time were Risk Management, Leadership Training and Changes to the Guide.

D. Many would have liked the opportunity to ask more questions.

The very last question on the evaluation asked 'Do you feel that this workshop prepared you to present a workshop to the Local Interchange Co ordinators (LIC) in your country?.' The answer was a resounding yes.

Therefore, we consider this Interchange Workshop to be a success.

At the workshop we learned that there are really only three requirements needed to have a successful trouble free Interchange. If you are interested in know what they are give me a call / email.

4. IO WANTS REPORT FORMS

Your National Secretaries have been advised by IO that they require DPAF forms and Risk Management Forms for all Interchanges, both hosting & traveling delegations. The forms are sent directly to IO

The DPAF Form was distributed to the NICs in the last IIC Info News. If you require a copy of the form please let me know and I will forward an electronic version to you. The form was due 3 days after the Interchange began.

The Risk Management Form is Form IIC RMR.92. this form is filled out by both LICs immediately after the Interchange and sent to you, the NIC. The NIC will then send copies to IO and the IIC. Copies of the RMR9.2 are to be found in the Interchange Guide. Unfortunately I do not have an electronic version of it. If you need a hard copy of it, contact your National Secretary or let IO know and they will fax you a copy .

Closely related to the Risk Management Form is the Incident Report Form.

This form is filled out by the LIC & Delegation Leader only if an accident / incident happened to one of the delegates. The form is sent to your National Risk Manager who in turn will forward it to IO. In the absence of a National Risk Manager, I would suggest that the form be sent directly to IO by the LIC. Attached is the IRF 2000 form.

5. INTERCHANGE EVALUATIONS

As if we haven't had enough of forms.?!@#%. Even though we all agree that evaluation of the Interchanges is necessary in order for the Programme to grow, most of us find them a real chore. At this IBM the IIC struggled with the evaluation forms and they are presently under review and revision. The trustees also passed a motion at the IBM whereby all evaluation forms from all CISV programmes will come under review by IO.

The Interchange Guide contains a number of evaluation forms, none of which are available electronically. The Forms in the Guide are:

(a) Leader / Delegate / Parent Confidential Interchange Evaluation Forms - IIC 4.8.1A.1984 & IIC 4.8.2.A.1984. As I have said last year, what form the evaluation takes matters not to me - as long as there is an evaluation of some kind done by the leaders, delegates and parents. It was suggested at the Workshop that these forms be used as sample guides and that it be left up to the LIC / leader the exact format the evaluation will take. Of course, if you find these forms suitable, please use them as is.

(b) Questionnaire Report Forms for LICs and Leaders - IIC 4.9.1.A & IIC 4.9.2.A. Same type of comments apply to these forms as in (a) above. These Questionnaire forms are to be sent to you, the NIC, who in turn sends a copy to IO and the IIC.

6. WEB SITES / HUMOUR / FUN

Well, although forms are serious requirements of CISV, too many forms ' make Johnny a dull boy '. So how about a little fun / humour to end this lengthy email. Please view the following web page and thank you for your part in making the Interchange Programme work.

<http://www3.bluemountain.com/cards/box4377p/ffb4cgppcgswc.htm>

If you have a cute / funny / thought provoking / silly or other wise interesting web site that you want to share with all of us, let me know and I'll include the best one in the next IIC Info News.

Till next time, Keep in touch
Yours in CISV
Heinz Boehnke - IIC Chair