



IIC Info News

News Letter of the CISV International Interchange Committee
for National & Local Interchange Coordinators

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Canada

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Japan

Lise Elboth, CISV Denmark

Jacopo Piccioli, CISV Italy

Picture of IC Committee

Go To

www.cisv.ca/iic

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 PLEASE SHARE THE INFORMATION IN THIS NEWSLETTER
 WITH YOUR LIC's and Other Friends of Interchange

Dear Friends of Interchange

Over the past months I have talked to many of you about various things and I hope that our conversations have been of benefit to you. This time of year is a very busy time in CISV. All CISV programmes are in the final stages of being planned & organized. I hope that the planning of the Interchanges with your LICs has gone well and that all is in place for the best year ever. If you need help or clarification on any IC issue please calls any member of the IIC or myself... we are all here to help you with your Interchanges

INTERCHANGE HOSTING AGENDAS

LICs and local chapters are now preparing their hosting agenda. Offer them a friendly reminder that Interchange is a family centred CISV Programme and not intended as a tourist sight seeing excursion - a balance must be struck between family activities and group outings.

Most activities of an IC are already pre-determined i.e. Arrival, Home Orientation Day, Welcome Party, National Night, Family Week, Mini Camp, Recovery Day, Farewell Party, Departure etc.

For a Long / 4 week hosting IC - approx. 16 of 28 days are taken up by must activities, based on group activities every 2 days leaving 4 or 5 activities to be planned

For a Short / 2 1/2 week hosting IC - approx. 11 of 17 days are taken up by must activities, based on group activities every 2 days leaving 2 or 3 activities to be planned

NEW GUIDE for all
Times &
INTERCHANGE GUIDE

Go To
<http://resources.cisv.org/guides>

FAMILY IC GUIDE FOR PARENTS

Go To
www.cisv.ca/iic

INTERCHANGE SPECIFIC FORMS

Go to
www.cisv.ca/iic

INTERNATIONAL FORMS

Go to
<http://resources.cisv.org/forms>

“Official”
Page

IIC Web

www.cisv.ca/iic

Additional and more detailed information can be found in the “International Interchange Guide - Section IC-5.1_Hosting Phase” or in “ Appendix 10.6_Family Interchange Guide – Section 5.0 “. Both guides can be found in the resource section of www.cisv.ca/iic

REMEMBER to submit a hosting plan to the partner chapter for review, at least one month prior to their departure. In fact, for any questionable activities, the partner chapter should be involved in the early planning. Also, remember to tell your LICs that it is permissible for the partner chapter to ask for amendments in the hosting agenda on activities that they are uncomfortable with.

ALSO REMIND the LICs of traveling chapters to submit their traveling arrangements to the partner chapter AND to IO prior to departure. The form to be used for this is “Travel Information Form – (PTIF)” which can be downloaded from <http://resources.cisv.org/forms>.

The PTIF form is in addition to the new form that IO wants submitted called “INTERCHANGE DATE CONFIRMATION FORM” which can be downloaded from www.cisv.ca/iic. This new form REPLACES the old “CISV Participant Travel Information Form (MIL)” which replaced the older “CISV Delegation / JC Travel Information Form (VDTIF)”. If you are slightly confused , you have every right to be – for relief, eat a chocolate cake and call me in the morning

IC MATCHBOX PROCEDURES

As stated in the previous IIC Info News, the entire matching procedure is described in the resource file “Appendix 10.2_ Interchange Matchbox Procedures” located on our web site, www.cisv.ca/iic . I few things that I would like to bring to your attention are:

i) IF YOU ARE A PROMOTIONAL COUNTRY you must obtain approval from the International Promotions Committee (IPC) to participate in the IC Programme.

ii) Requests can be submitted directly to IO (by the NIC) or to your National Office who will submit it to IO as part of their NRF (National Report Form)

iii) DEADLINE for submitting your requests / wishes to IO is JUNE 1.

iv) You may only request a Region NOT A SPECIFIC COUNTRY OR CHAPTER. Regions available for matching are on the IIC web site www.cisv.ca/iic - “ Appendix 10.7_ Interchange Regions “.

v) Special requests such as ICs for the physically challenged, single sex ICs, etc. must be so noted in English.

DATES TO REMEMBER
IC's STARTING
JUNE / JULY

APR. 15 - First group meeting of parents, delegates, leaders & LIC

30 Days Before Arrival – Notify traveling delegation of hosting agenda & travel plans to IO

June 1 – Submit 2005/2006 IC requests to IO

June 25 – Round 1 matches from IO to NA for '05-'06

3 Days After Start of Interchange - DPAF to IO

July 25 – Acceptance / refusals of Round 1 Matches

July 25 – Request additional ICs for 2005 / 2006

30 Days After Completion of Interchange – Programme Director's Form to IO

vi) IO will returned Round 1 matches to your NA by June 25.

The “Interchange Matching Data Sheet” Form for requesting 2005 / 2006 Interchanges can be found as part of the larger “National Report Host Data Form 2004 – (NRF2004ZIP)” which can be downloaded from <http://resources.cisv.org/forms>.

When making your requests for 2005-2006 think about the following:

- a) 75 % of all Interchanges received in Round 1 (submitted by June 1) are successful.
- b) 54 % of Interchanges starting this year were long and 46 % short
- c) The number one reason for unsuccessful Interchanges is insufficient delegates - the delegation can not be completed because you are still looking for 1 or 2 more delegates. Think very seriously about a smaller delegation size right from the start. Delegation sizes of 6 can work just great..... ask the Summer Camp & Village people about the benefits of a smaller group

ADDRESS UPDATES

EDUCATIONAL THEMES IN INTERCHANGE

The educational goals of the Interchange Programme can be summarised as follows:

- Learning through doing about your own and another culture;
- learning about one specific different culture by living in that culture as a family and group member;
- obtaining knowledge and learning to process the information and experiences in a critical and constructive way;
- learning to interact (taking responsibility and participating in decision making) in a multicultural group; and
- incorporating these experiences and knowledge into daily life in order to become a mature and informed citizen of the world.

When these goals are reached, the Interchange will have a valuable educational component for all involve – leaders, delegates and parents.

DATES TO REMEMBER
IC's STARTING
DEC, / JAN. / APR.

June 1 – Submit 2005/2006
IC requests to IO

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from IO to NA for '05-'06

July 25 – Acceptance /
refusals of Round 1 Matches

July 25 – Request additional
ICs for 2005 / 2006

Aug. 15 - Administration Fee
payable to IO for
cancellations after this date

Aug. 15 - Only cancelled
countries on the Open List at
this time will be
allowed to rematch

Oct. 15 - Application Forms
for traveling delegations
received by hosting
chapter for matching

Oct. 31 - Matching of
Delegates to be completed

Oct. 31 - No more
Interchange matches after this
date

Nov. 15 - First group meeting
of parents, delegates, leaders
& LIC

3 Days After Start of
Interchange - DPAF to IO

30 Days After Completion of
Interchange – Programme
Director's Form to IO

Focusing on the idea of an Interchange as a learning experience will help in planning activities and facing situations in a motivating and constructive way. Having a theme for group activities can, therefore, be very useful! "Peace education and "educational" should be welcome words in an Interchange. Planning an IC with an educational theme is fun and easy as long as everyone has a clear idea of what kind of learning experience an Interchange should be.

Why is it Important to have a Theme ??

Working on a specific topic gives young people an opportunity to focus on issues that concern them. When two different countries or cultures come together, a theme is useful for getting to know about each other's views and culture in a deeper way. The participants also learn a working style for achieving this.

Learning about each other in a fun and deeper way can help provide a better understanding and fulfil the goals of CISV and the Interchange Programme.

A theme:

- Gives group activities an educational purpose;
- makes it easier to use the Peace Education Circle (PEC);
- makes it easier to fulfil the goals of an IC and of CISV; and
- makes it easier to plan activities that are appropriate for the age group.

A theme is part of the IC's educational content, and provides a common thread during the Programme. Having a specific theme is a useful tool for leaders when planning activities that teach CISV philosophy.

From the Evaluations that have been returned to the IIC we can extrapolate that approximately 1/3 of all Interchanges have a theme. This is not a very good statistic. The IIC can only do so much to stress the importance of Themes in Interchanges. Realizing the importance of an Educational component of Interchange, the IIC will develop a Common Theme for all Interchanges complete with guides and suggestions for the 2005 / 2006 IC Year.

HOWEVER, for this year it is up to you, the NICs and LICs, to encourage and assist the delegations in the selection and implementation of an Interchange Theme. A Guide to assist you and the delegations – Educational Themes for Interchanges can be downloaded from www.cisv.ca/iic. In addition to the resource material suggested in the Educational Theme Guide, have a look at

THREE IMPORTANT THINGS TO DO FOR A SUCCESSFUL INTERCHANGE

1. Communicate
2. Communicate
3. Communicate

<http://resources.cisv.org/lmo>

FRIENDSCISV.ORG

By now I am sure that many of you are familiar with and are registered on the <http://friends.cisv.org> web site. In the past year hundreds of people have requested that they be registered for the site. Registration is not automatic as each applicant needs to be verified as a bone fide CISVer. In some cases this is hard to do as Delegation Lists were not submitted to IO. This is where Tracey Cairns from IO needs your help. Here is a memo I received from Tracey:

“Dear Friends,

As we are receiving more and more registrants onto the friends' website, it is more important than ever that we have address lists for the various interchange programmes.

Please ensure that all address lists are sent to Tracey Cairns at the IO on completion of each phase of the interchange programme. Without these lists, we will not be able to verify any registrants claiming activity in the various interchange programmes.

If you have any address lists from previous interchange programmes, no matter how old they are, please forward them to Tracey Cairns at the IO, as we have many registrants from previous interchange programmes that we are unable to verify.

Many thanks for all your efforts and hard work ”

IN CONCLUSION

In the past I have asked for the sharing of Interchange stories, pictures and experiences. Once again I ask that you send me any “good news” stories about the Interchange Programme. We tend to learn from the things that go wrong BUT we can learn just as much for the things that we do right. To this end the NADT Taskforce is collecting a Data Base of “Best Practises” that will be shared with all programmes. Surely we can all learn from each other. If you do not want to be the middle person, have your chapters send the information directly to me. Thanking you in advance.

Keep in touch

TTFN



Doris Allen, Founder, CISV
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**WHO
WILL
TAKE
HOLD
OF IT ?**

**Motivational Speech
By**

Doris Allen

Go to www.cisv.caliic

Yours in CISV

Heinz Boehnke - IIC Chair



